

## Adoption Center of Illinois at Family Resource Center's Refund Policy

In the spirit of transparency, and in order to avoid any confusion, our agency wants prospective adoptive parents to know what fees are refundable and under what circumstances. Unless otherwise stated below, all fees paid to our agency are non-refundable.

---

---

### I. Phase I Fee

A portion of the Phase I fee may be refundable under the following circumstances:

A] If prospective adoptive parents submit an application to our agency and withdraw<sup>1</sup> it before the initial application interview, all but \$250 of the Phase I fee is refundable.

B] If prospective adoptive parents submit an application to our agency and withdraw<sup>1</sup> it after the initial application interview, all but \$1,500 of the Phase I fee is refundable.

C] There shall be no refund of the Phase I fee (which includes post-placement fees) once a worker enters a prospective adoptive parent's home and begins an in-home visit and interview. The post-placement visit fees are part of an all-inclusive fee; the fees for posts are not billed separately.

---

---

### II. TAP Program Placement Fee

The TAP Program Placement fee is refundable under the following circumstances:

In legal risk situations involving unknown putative fathers, the actual amount of the placement fee paid by prospective adoptive parents will be fully refunded by Adoption Center of Illinois at Family Resource Center in the event that the adoptive placement of the child is reversed prior to the finalization of the adoption, due to (1) a successful legal challenge brought by a putative/biological father and (2) loss of custody of the child by the prospective adoptive parents. This refund will be made by our agency to the prospective adoptive parents within 60 days after **both** the entry of the final court order and the return or surrender of the child to Adoption Center of Illinois at Family Resource Center or the putative/biological father. The 60 day period will begin after the second of the aforementioned events occurs.

---

---

### III. Agency Assisted Placement Program "Expense Fund"

This section only applies to prospective adoptive parents in the Agency-Assisted Adoption Placement (AAP) Program. The unused portion of the prospective adoptive parents "Expense Fund" in the AAP Program is refundable as per the terms set forth in the AAP Program Agreement entered into between Adoption Center of Illinois at Family Resource Center and prospective adoptive parents.

---

---

---

<sup>1</sup> An application shall be considered "withdrawn" when prospective adoptive parents send an email or fax to an ACI staff member indicating their desire to withdraw their application. If prospective adoptive parents do not receive confirmation within 48 hours, please contact the agency's Executive Director.